

Lake Doniphan

CONFERENCE AND RETREAT CENTER
12856 Doniphan Lake Road Excelsior Springs, MO 64024
(816) 630-1523 Fax (816) 630-2224 www.lakedon.org

RETREAT CENTER STANDARDS

In order for Lake Doniphan to provide a retreat setting of peace and natural beauty, we ask all participants to note the following:

1. As a retreat center, we do not offer housekeeping services to our guests. We hope that the beauty and serenity of the grounds compensates for any missed amenities you might be offered at a hotel.
2. If you are sharing the facilities with another user group, we ask that you be respectful of each other's activities, and abide by the times your group has been scheduled for a particular activity, location or meeting room. Please observe quiet hours after 10 p.m. if another group might hear you and be disturbed.
3. Events involving young people must be well supervised. Please supply at least one adult for every 10 teenagers, and at least one adult for every six to eight elementary or middle school-aged children. At all times it is the responsibility of the user group director to maintain appropriate participant behavior. Children are NOT to run around the grounds or dining hall unsupervised. NOTE: Please do not use duct tape on any surface.
4. Rates quoted are for package reservations; deductions are not made for individuals who miss meals. Please keep a record of how many stayed overnight, and how many were day-only participants.
5. We often have support groups or recovery groups meeting here. Most of these groups wish to keep the nature of their retreat confidential. For this reason, we ask that you remind your participants not to question other groups as to the type of event or group to which they belong. We ask each group to respect the other's privacy.
6. Not allowed:
 - a) Smoking or the use of tobacco products is not allowed inside any building. There are sand buckets outside main entrances to the buildings.
 - b) No pets or personal animals of any kind except certified seeing eye or hearing dogs with papers.
 - c) Alcoholic beverages are not permitted except for sacramental purposes.
 - d) Firearms, explosives or fireworks are not allowed on the grounds.
 - e) Duct tape or scotch tape are not to be used on any surface.
7. If more than one group is here, the Dining Room is a public area with groups coming through for meals and snacks throughout the day or evening. (Each group is expected to clean up after itself.) To allow for meal preparation and cleanup, the dining room is off-limits for one hour before and one hour following each meal.
8. The Lake Doniphan staff provides meals and a major portion of the cleanup. Guest groups are asked to provide volunteers to help serve, wipe off tables and chairs, and sweep the floor as needed. Please have about 10% of your number report to the kitchen 5 minutes before each meal.
9. Everyone must wear shirts and swimsuit cover-ups in the dining hall, and shoes or sandals at all times.
10. If linens have been provided, please remove them from the beds and bathrooms and place them in the hallway prior to departure. Please stack tables and chairs in all meeting rooms before you leave.
11. Shuttle service from the Kansas City International Airport may be arranged with 24-hours notice through Paul's Shuttle Service at (816) 916-7707 or (816) 630-7496.
12. There is a telephone and answering machine for incoming messages in the Main Lodge in the upper north hallway. This number is 816-630-3206 (KC metro line). Please publish this number in advance. There are phones in each lodge for returning calls. The Main Lodge has wireless internet service and 9 plug-in ports.